



**August 12, 2026, 5:00 pm
HDEC Conference Room and Via Zoom Meeting**

Unapproved Board Minutes

Board Members:

Voting:

Jessica Austin – Present
Bob Flint – Present
Lyza Gardner – Present
Desiree Giroux - Present
Chris Hodsdon – Present
Jerry Ucci – Present
Andrew Pennell – Absent
Kelly Tarbell – Absent
Sarah Vogel – Absent

Ex-Officio:

Derek Williams – Present
Layne Millington – Absent
Andrew Hass – Absent
Peter Burrows – Absent
Kendra Rickerby – Absent
Deb Manseau – Absent
Jennifer Cummings – Absent
Kristen Wilson – Absent

Others: Ashley Newton (arrived at 5:09 pm), Tina Bixby, Nathan Bisson, Christine Balch

Bob Flint, Board Chair, called the meeting to order at 5:04 pm.

Bob Flint added Resource Officer at Springfield High School under New Business after the Superintendent's report.

Agenda Item II. Public Comments

None

Agenda Item III. Consent Agenda

One correction to the 6/11/2026 minutes: The nomination of Lyza Gardner as At-Large Board Member was made by Jessica Austin.

Enrollment Update – Derek Williams reported we are at 221 students for FY27 which is 18 less students than we had at this time last year. (-8 FM, -11 GM, -12 Springfield and up 12 students from BF) We have a waitlist for 4 programs (Human Services, Industrial Trades, Carpentry and Health Sciences). There are approximately 20 students on the waiting list. Those students can go into other programs that don't have a waiting list if they would like. There is still time for students to sign up for programs with availability at RVTC.

Financial Report – Derek Williams shared that we are currently projecting a \$2,835 surplus for FY27. We ended FY26 with a \$675 surplus. The auditors were here and did not have any findings. We should have a draft audit by Christmas break.

MOTION: (Chris/Desiree) to accept and approve the consent agenda as presented with one addition. Motion voted and passed unanimously with one correction.

Agenda Item IV. Old Business

VTVLC Update – Ashley Newton, Director of VTVLC, presented on the following:

- *VTVLC Financial Report* – VTVLC is was on track for where they needed to be with last year's finances.
- *Draft: FY26 End of Year Report* – this report is based what VTVLC did last year and how it relates to their Flex Pathway goals.
- *Directors Report* – reviewed report included in the Board packet. VTVLC is trying to get accredited in Virtual Learning Leadership Alliance (VLLA). They are halfway through that process. Approximately 13 students enrolled in credit recovery courses this summer and VTVLC will be offering credit recovery courses without the year.
- *Current Enrollment* –The report included in the Board packet is outdated at this point. Those enrollments have changed significantly since the report was produced.
 - a) *Analysis of the Enrollment Numbers* - The north half of the state has higher enrollment for VTVLC. South of Route 4 there is a lot of VHS (Virtual High School) that happens there. VTVLC has set a goal to work more collaboratively with that part of the state and engage those areas that are mainly VHS.

Agenda Item V. New Business

Reg. Cooperative Education Service Area (CESA) Board – Derek Williams explained this organization serves a various school districts to provide services that would be difficult to do so on an individual bases. Help to keep costs down while being able to maintain staff and provide services. This happens throughout the country but is new to Vermont. RVTC has been placed in the Vermont Learning Collaborative as most of our school districts are already part of it. However, legislation says we need to have one non-Board member to participate in the CESA Board.

MOTION: (Jerry/Lyza) to authorize Derek Williams, Superintendent/Director as RVTC's representative in the Regional Cooperative Education Service Area (CESA) Board. Motion voted and passed unanimously.

CESA Merger Groups – Districts have been assigned to work together to discuss the possibility of mergers of school districts. We need Board members to serve in these groups.

MOTION: (Jerry/Chris) to authorize Bob Flint, Board Chair, as RVTC's representative in the CESA Merger Group for Springfield/Two Rivers. Motion voted and passed unanimously.

MOTION: (Jerry/Jessica) to authorize Chris Hodsden as RVTC's representative in the CESA Merger Group for Windham Northeast group. Motion voted and passed unanimously.

Policies Update Schedule – Nate Bisson, Assistant Director did a quick overview of the schedule of policies that was included in the Board packet to be reviewed this year.

Superintendent's Report – Derek Williams reviewed his Superintendent's report that was included in the Board packet.

Other –

Resource Officer at Springfield High School – SSD approached Derek Williams last week asking RVTC to join them in sharing a Resource Officer (RO) with the Springfield PD. The purpose is to develop relationships with at risk students, give us more access to resources, etc. Derek proposed to participate at a per student ratio (approximately 10%). Chris Hodsden provided questions to consider when making this decision. – Do we have a demonstrated need? Resource Officers can be a polarizing topic. What are the goals and objectives of the RO and what does the job description look like? The person they hired as the RO is someone, we have a good rapport with. They have worked with our Criminal Justice Program in the past. We will discuss this further at our next Board meeting.

Agenda Item VI. Next Meeting

Next Regular Board Meeting – September 2, 2026 @ 5:00 pm

Agenda Item VII. Proposed Executive Session

None

The Chair declared the meeting adjourned at 5:38 pm.

Respectfully submitted,

Tina Bixby, Recording Secretary