



November 6, 2024, 4:30 pm
HDEC Conference Room and Via Zoom Meeting

Board Minutes - Unapproved

Board Members:

Voting:

Jessica Burlaw – Present
Bob Flint – Present
Lyza Gardner – Present
Chris Hodsdon – Present
Andrew Pennell – Absent
Lois Perlah – Absent
James Rumrill – Absent
Kelly Tarbell – Present
Sarah Vogel – Present

Ex-Officio:

Scott Farr – Present
Layne Millington – Absent
Andrew Hass – Absent
Sherri Nichols – Absent
Kendra Rickerby – Absent
Cory LeClair – Absent
Jennifer Cummings – Present
Kristen Wilson – Absent

Others: Tina Bixby, Ashley Newton, Jennifer Hindes

Program Presentation: Business Mgmt. & Entrepreneurship, Jen Cummings

Bob Flint, Board Chair, called the meeting to order at 5:00 pm and thanked Jen Cummings for her presentation.

Agenda Item I. Agenda Changes or Additions

None

Agenda Item II. Public Comments

None

Agenda Item III. Consent Agenda

Enrollment Update – Scott Farr reported we are currently 15 students ahead of where we were last year.

Financial Report – Scott Farr shared we are currently projecting a \$120 surplus for the current year.

MOTION: (Jessica/Chris) to accept and approve the consent agenda as presented. Motion voted and passed unanimously.

Agenda Item IV. Old Business

VTVLC Update – Ashley Newton, Interim VTVLC Director, presented on the following:

- VTVLC Financial Report – Reviewed report in Board packet.
- Listen and Learn Tour - Special 1:1 with Interim Secretary Saunders went very well.
 - VCTVLC has requested an increase in funding from the AOE and for VTVLC to remain a flexible pathway, along with seeking to be in statute.
- Vermont Reads - Harold Vance, VTLC Teacher, and his students are participating in a collaborative group read of the book Gather by Ken Cadow through Vermont Reads.

- Jen Hardy, VTLC Teacher's 5th – 6th graders met in person at the Bixby Library and participated in several STEM activities.
- VTRANS Plow naming contest – VTVLC's plow name will be unveiled tomorrow morning at RVTC.
- K-4 students have adopted two calves and named them Spot and Bonfire as part of the Discovery Dairy Program.
- AOE Hosted Webinar - Thursday, October 17th - "Leveraging Virtual Learning to Meet Your District's Goals" over 35 different districts participating.
- VSA/VSBA Presentation - October 23rd / 24th - "Leveraging Virtual Learning"
- Draft FY26 Partnership Agreement – referred to the first draft in the Board packet. VTVLC will be asking for Board approval at the December meeting.
- Draft FY26 CDP MOU– referred to first draft in the Board packet. VTVLC will be asking for Board approval at the December meeting.
- Enrollment – referred to the charts provided in the Board packet.
- Credit course = .5. Student = 1.0
 - Increase in high school students and On Demand enrollments.

Technology/Equipment/Building Reserve Spenddown Update – Scott reported to date we are as follows:

- Technology – All spent down – No change since last month.
- Equipment - \$7,718.88 spent – No change from last month.
- Building – Nothing has been spent from the reserve yet. No change since last month.

Policy Readings/Second Reading – Derek William no change from last month on these policies:

- E21 Distribution of Non-School Sponsored Literature
- D3 Responsible Computer, Network & Internet Use

MOTION: (Lyza/Kelly) to approve the second reading and warn the third reading and adoption of policies:

- E21 Distribution of Non-School Sponsored Literature
- D3 Responsible Computer, Network & Internet Use

Motion voted and passed unanimously.

Teachers' Association Agreement – Discussed in Executive Session

Salary Survey/Time Study/Recommendation – VTVLC proposed idea of adding a Marketing position. Since then, have completed a time study and a salary survey. Scott reviewed the handout that supports this research that was provided to the Board via email this afternoon.

MOTION: (Chris/Kelly) to approve the addition of a proposed column to the non-union support staff hourly salary chart. Motion voted and passed unanimously.

Agenda Item V. New Business

Retirement – Scott Farr informed the Board John Harmer, Horticulture and Natural Resources Instructor submitted his letter of retirement. Scott read the letter to the Board.

MOTION: (Jessica/Kelly) with regret, to accept John Harmer, Horticulture and Natural Resources Instructor’s retirement. Motion voted and passed unanimously.

Establish Budget Committee & Meetings for FY26 – Scott shared it is time to establish a Budget Committee, with usually three Board Members. We usually meet during the short week of Thanksgiving (usually that Monday), and then once or twice during December, after the December Board meeting. We have done a first look at the budget, and we have a bit of a gap, and some unknowns. We have more information about a possible Base Rate Increase and Salary Reimbursement amount.

MOTION: (Lyza/Sarah) to approve the following RVTC Board members as the Budget Committee for the FY26 budget:

- A. Bob Flint
- B. Chris Hodsdon
- C. Jessica Burlew

Motion voted and passed with one against.

Policy Readings/First Reading – Derek William reviewed the following policies and changes within them:

- D20 Curriculum Development & Coordination
- F20 Fiscal Management & General Financial Accountability
- C9 Local Wellness Policy

MOTION: (Chris/Kelly) to approve the first reading and warn the second reading of policies:

- D20 Curriculum Development & Coordination
- F20 Fiscal Management & General Financial Accountability
- C9 Local Wellness Policy

Motion voted and passed unanimously.

Superintendent’s Report – Scott Farr reviewed his Superintendent's report.

Kelly Tarbell shared that some of her middle school students attended yesterday’s Girl Powered event at RVTC and thoroughly enjoyed it. Approximately 70 students our sending schools.

Other – none

Agenda Item VI. Next Meeting

Next Regular Meeting – Wednesday, December 4, 2024, at 4:30 pm

Agenda Item VII. Executive Session

MOTION: (Sarah/Jessica) pursuant to Title 1 VSA, Section 313, the Board enters Executive Session to discuss the teachers' agreement negotiations because premature general public knowledge would clearly place a person(s) at a substantial disadvantage, inviting Scott and Derek. Motion voted and passed unanimously.

MOTION: (Sarah\Lyza) to exit Executive Session at 5:40 pm. Motion voted and passed unanimously.

The Chair declared the meeting adjourned at 5:41 pm.

Respectfully submitted,

Tina Bixby, Recording Secretary